

Mansfield Public Library Advisory Board

Informational Meeting

January 25, 2007 7:00 p.m.

The meeting was called to order 7:25 P.M.

MINUTES: The members present found no need for corrections or additions to the September 28, 2006 meeting minutes.

COMMUNICATIONS: None.

LIBRARIAN REPORT:

A. 2008 Budget Proposal

1. L. Bailey reported that she is requesting a new position for a part-time librarian to begin the accomplishment of new objectives and activities in the Long Range Plan. An increase of 11% for Teen books was also requested to support the increased circulation in that area. Copies of the narrative portion of the budget and the detailed line item budget were distributed. Although staffing levels have not changed, usage measurements have increased.

<u>Library Staff</u>	<u>FY 2001</u>	<u>FY 2006</u>	<u>%</u>
<u>Change</u>			
Full Time: 3 Librarians,	6	6	0
2 Library Associates,			
1 Library Assistant			
Part-Time: School/Public			
Librarian,			
3 Library Assistant I's,			
Library Associate			
(105.5 hrs per week)	5	5	0

Usage Measurements	FY 2001	FY 2006	% Change
Circulation of Materials	201,224	250,639	25%
Reference Transactions	2,954	4,182	42%
Total Program Attendance	4,956	12,148	145%
Preschool	3,088	6,203	101%
School Age	1,506	8,614	472%
Teens	33	261	691%
Adults	329	1,127	243%
All ages	n/a	2,146	n/a
Summer Reading Program			
Children	160	414	159%
Teens	-	100	

B. Long Range Plan

1. Chris Bradley from the Connecticut Library Consortium and Louise Bailey researched and analyzed statistics, work measurements and library activities and found that Library staff are “at capacity” with current staffing. To implement new programs and activities suggested in the Long Range Plan, the library either needs to cut some programs and activities or hire additional staff.

C. Meeting Schedule for 2007

1. January 25, 2007
2. April 12, 2007
3. June 21, 2007
4. September 20, 2007

Old Business:

The vacancy on the Library Advisory Board needs to be filled.

The Meeting adjourned at 8:40 P.M.

Submitted by,

Louise Bailey, ex officio